

Kairos of Mississippi
State Chapter Committee Meeting
Meeting Minutes
November 21, 2015

Committee Member Attendees

Darryl McElrath	Judy Mayer	Martin Butler	Barbara McDonald
Sharon Scott	Gary Shelley	Lynn Pudas	James McPhail
Gennia Varnado	Anita Johnson	Darrell Whitford	Charleen Whitford

Advisory Council Chairs Present:

Earle Burkley
Charles Burnett

Darryl McElrath opened the meeting with a devotional followed with prayer by Charles Burnett.

Gary Shelley made a motion to approve the August 22, 2015 minutes with noted corrections, seconded by Judy Mayer, voted on, motion carried.

Chairperson's General Comments

- Changes have been implemented concerning conference calls which will save money.
- Each Advisory Council should meet to share the 2016 budget report and then forward to Martin Butler ASAP.
- All monies should be allocated where it is received.
- New brochures are available for all the Kairos ministries.
- KPMI now has a system in place online concerning the process and criteria for Advisory Council training. Discussion continues regarding costs for this training.
- A list of the new Advisory Council members for 2016 should be completed and forwarded to Darryl McElrath and Sharon Scott by December 1, 2015.
- Donor reports should be exported MONTHLY even if there has been no activity. This is required by law. The Donor Coordinator should also be actively seeking ways to raise money for Kairos weekends.
- Kairos International has a system in place concerning council training that you can refer to online concerning the process, criteria, rules & guidelines.
- Kairos Outside now going to referred to as North MS Kairos Outside and South MS Kairos Outside.

KPMI Board Member – Von Brister (former IC Representative) reporting

- The new home office building has no mortgage - paid in full.
- Savings are noticed in all areas

- Representing the Nominating Committee - the following slate of officers are presented for approval:
 1. Gary Shelley – Chair
 2. Gennia Varnado – Vice-Chair
 3. Earle Burkley – Financial Secretary
 4. Darrell Whitford – Treasurer
 5. Sharon Scott – Secretary
 6. Darryl McElrath – IC Representative
- Following a request for further nominations, Martin Butler made a motion to accept the nominations presented for approval, seconded by Darrell Whitford, voted on and passed.

Vice-Chair's Report – Gary Shelley

- Reminder again to send in the EI reports in a timely manner.
- Need to work on the following areas: recruiting, organization of Advisory Council members actively participating in weekends, retreats, and Prayer & Share – read ACOP manual.
- Lee Whitt and Van White working on starting a Kairos Inside weekend at Walnut Grove. Adrian Fairchild and Tony Bevill working with the chaplain in Wilkinson County to start a weekend sometime in 2016. Discussion continues concerning the issues of security, space & volunteers for these new areas..
- A memo of understanding is necessary and vital to have a liaison who can have a dialogue between the warden & the chaplain. Anita Johnson commended Gennia Varnado for completing a manual for the CMCF (Women's) liaison to the institution. Gary Shelley requested a copy of the manual to be used as a sample for the men's weekends.

Treasurer's Report – Darrell Whitford

- A reminder to turn in paper work for reimbursements in a timely manner. Three to four weeks is the most turn- around time it should take for someone to receive a reimbursement check if all is in order.

Financial Secretary's Report – Martin Butler

- Reminder to the donor coordinator to send in the actual physical, stamped copies of donations, donor, etc. with the council's name in order to give credit to the right council.

Kairos Website – Barbara McDonald

- Karo Tales back up and running on website.

Advisory Council Reports

CMCF Men – Earle Burkley

- Weekend #32 went well with 22 offenders and three new volunteers attending
- Working on elections and the budget for 2016
- Weekend #33 – Spring 2016 – Mike Byers
- Weekend #34 – Fall 2016 – Jim Readell leading
- Weekends are now being held Thursday through Sunday

CMCF Women- Anita Johnson

- No weekend in October
- January Retreat to be held January 8th to be led by Elaine Propst
- Dianna Boring to lead the April 2016 weekend.
- Marilyn Katz to attend AKT in February 2016 in Georgia and lead the October weekend.
- Christmas party to be held on Sunday, December 13th
- Will check with Steve Thomas concerning new songbooks
- Darryl McElrath to check on songbook index corrections.
- Motion by Anita Johnson to accept Marilyn Katz as leader for the October weekend, seconded by Earle Burkley, voted on & passed.

SMCI – Gary Shelley

- Weekend #19 was held October 28-31 in Leakesville with Gary Sims leading Section A and Glenn Wood leading Section B – nineteen inmates attended.
- Weekend #20 – April 27-30, 2016 – David Walker leading Section B and Kevin Shaw leading Section A.
- Weekend #21 – October 26-29, 2016 – Bill McDonald leading Section A and Roun McNeal leading Section B.

MSP – James McPhail

- Bryan Simmons to attend AKT in Georgia and David DePriest will attend in 2016
- Weekend – Unit #29 - April 2016 – Errol Castens will be leading
- Weekend – Unit #30 - October 2016 – Bryan Simmons leading
- Weekend – Unit # 30 – Spring or Fall 2017 – David DePriest leading

MCCF (Marshall County) – Charles Burnett

- Weekend in November with Corey Long leading went well
- Paul Peel to attend AKT in Birmingham in February 2016 and will be leading the weekend in March (3-6th) 2016.
- Larry Eason to attend AKT in Canton, MS and to lead weekend #5 in September (29th – October 2nd) 2016.

Torch – Charleen Whitford

- Weekend #10 in Walnut Grove with Tammy & David Baucom leading went well.
- Brenda & Jerry Young to attend AKT in June in Jacksonville, Florida & leading weekend #11 in the Fall of 2016.
- Looking for new volunteers to lead Weekend #12.
- Motion to approve Brenda & Gary Young as leaders by Darrell Whitford, seconded by Judy Mayer, voted on & passed.

Kairos Outside of Mississippi – Lynn Pudas

- Weekend #22 – September 11-13, 2015 – led by Coralen Cain, weekend went well.
- Weekend #23 – March 18-20, 2016 – Sabrina Fields leading
- Weekend #24 – September 16-18, 2016 – Alicia Dees leading
- Renee Brown to attend AKT in Georgia in February, 2016 and to lead weekend #25 in March 2017. Motion by Judy Mayer to accept Renee Brown as leader, seconded by Charleen Whitford, voted on and passed.

South Mississippi Kairos Outside – Judy Mayer

- Weekend #10 with Cindy Rainey leading went well with sixteen guests attending.
- Weekend #11 – April 8-10, 2016 – Susan James leading
- Weekend #12 – November 4-6, 2016 – Miriam Mitchell leading
- The United Methodist Annual Conference will be held June 9-11, 2016. Mississippi Kairos will have a display booth where conference participants may ask questions and obtain written information about the Mississippi Kairos Prison Ministries. Times for each Advisory Council to “man” the display booth will need to be scheduled. A brochure with information about each MS Kairos Ministry and who to contact needs to be developed. All forms, including volunteer, guest, etc., and national brochures will also be needed for handouts at the conference. Reservations should be made in February, 2016.

Motion to go into Executive Session by Darrell Whitford, seconded by Gennia Varnado, voted on, motion carried.

Respectfully submitted,
Sharon Scott