

Kairos of Mississippi
State Chapter Committee Meeting
Meeting Minutes
November 4, 2017

Committee Member Attendees

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| Gary Shelley | Earle Burkley | Steve Loden |
| Darryl Whitford | Gennia Varnado | Von Brister |
| Sharon Scott | Curtis Jones | Darryl McElrath |
| Mendez Vaughn | Lynn Pudas | Johnny Pryor |

Advisory Council Chairs Present:

Tammy Hillman
Kevin Shaw
Mike Norcom
Marilyn Katz

Devotional by Steve Loden on Blessed are the Merciful with various scriptures quoted.

Earle Burkley opened the meeting with prayer.

Minutes were approved by email consensus of the committee?

Chairperson's General Comments – Gary Shelley

- Building Community – everyone should be sharing with each other during breaks, lunch, etc. whether personally or about their respective councils in order to get to know each other better.
- Advisory Council nominations & elections to fill upcoming positions should be concluded by December.
- Vacancies on the state Committee (Vice Chair & Financial Secretary) are still open and need to be filled ASAP.
- Each council asked to provide three (3) dates in 2018 and a location to hold Advanced Kairos Training, Advisory Council Training sessions with SMCI, KI and SMKO together, CMCF women and men together, Kairos Torch and CMKO together, and MSP KI, MCCF KI and NMKO together.

- Following approval of the 2018 SCC, a covenant agreement will need to be signed by all. (see attached)
- Following confirmation of the 2018 respective Advisory councils, an affiliation agreement will need to be signed by the members. This is a new requirement by KPMI and is similar to the covenant agreement for SCC members. (see attached)
- A reminder to look over the minutes when they are sent out for approval to save time in the meetings and to print them out along with the agenda or bring your laptop to the meetings.
- The Kairos gathering went well with about 80 in attendance. Is there an interest in holding another such event next year here in Jackson or at another location?
- A new affiliation agreement will have to be signed by the Advisory councils.
- Another reminder to read ALL the COPS manuals, FPP, program manuals, to include the code of conduct.
- The website is a valuable tool where most of your questions can be answered – MyKairos.org, KairosEzra.org, 3dayol.org, KairosEI.org and Kairosmississippi.org. Messenger is still being worked on and will soon be available on the website, which will really help with updates, etc.
- Reminder to register weekends on the websites including the Prayer Vigils.
- Gary Cothran is working on updating the council information & weekends, etc. but needs everyone's help in getting this up-to-date.
- Another recruiting tool to think about for the men's & women's Kairos Inside volunteers would be to hold a reunion for past volunteers along with inviting people who might be interested in the program.
- Evelyn Lemly believes that the CMCF institution is the only one that has all three inside programs (KI women, KI Men and KT). Since we also have a KO council for central MS, we have a great opportunity to collaborate between all four programs to build family ties. All four (4) councils are working on this to be more of a "family" oriented program.
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KPMI Report – Darryl McElrath

- Tom McCarty is the new International Council President.
- In the November enews (Kairos Prison Ministry International) you can read a brief summary of how the IC started and what it is today.
- The Governance Committee are again seeking candidates for the Board of Directors and are asking the Kairos community to recruit and select board members. If you know of someone please submit them to the committee with their name, email & phone number along with their skills and experience and the names of two (2) references with their email and telephone information. Your name and contact information should also accompany this information in the event the committee needs to contact you for additional information about that person.

- The committee is also revisiting policies and procedures, specifically the bylaws on the state level.

Von Brister, Board of Directors & Vice Chair of Long Range Planning

- Reminder to ALWAYS start your meetings with a devotional and prayer.
- The Board of Directors of Kairos have six (6) members that come through the IC and they elect five (5) new members each year for three (3) year terms. They can serve for another three years for a maximum of six (6) years. Von is now at the end of his first three year term. Meetings are held five (5) times a year to include three (3) times face to face and twice (2) by conference call.
- The Governing Board is not a working board but oversees all others to make sure that everything is working as it was meant to do. Von further explained his role as vice chair of the Long Range Planning Committee where they talk about the future of Kairos, making recommendations and plans on how Kairos may be affected in the future with the many issues that are coming up each year. One of the issues that Kairos faces is wardens and superintendents who are not Christians and do not believe in faith-based activities within the prison facilities.
- The Excellence Initiative Reports are also important in the event any issues may have come up involving volunteers or residents that need to be addressed.
- The Kairos Foundation has been closed and monies have been moved to Cornerstone Management, an investment firm where the funds will draw interest.
- Johnny Pryor brought up an issue (in view of Weinstein and others) that we need to be aware of that could occur within the facility and to know we are compelled to report IMMEDIATELY anything we see or hear that is in anyway related to sexual harassment and to have another volunteer as a witness. (PREA)

Treasurer's Report – Darrell Whitford

- Reminder to read COPS manuals and FCOP manual.
- Motion was made by Darrell Whitford per the FPP to add Gary Shelley (State Chair) as an authorized signator on bank accounts. Three people must be authorized signators along with Evelyn Lemly and the state Treaurer, Darrell Whitford. Lyn Pudas seconded the motion, voted on and all in favor.

Financial Secretary – Earle Burkley

- Reminder to send all deposits with appropriate information as there are councils that are still not filling out completely, which means monies are deposited without that council identifying who they are cannot be credited to that council and the monies are placed in the general fund.
- The cash balance is about the same as last year.

- Any gift card donations should be handled as cash and the monies used must be accounted for by receipts.
- Check requests are now up-to-date. If at all possible, please use expense reimbursements rather than cash advances.
- Kairos of MS is not exempt from state sales tax. (see attachment) to be exempt the nonprofit has to go through a legislative process before obtaining a tax exempt number. If you are interested, contact Earl Burkley for the link and ask your legislators about introducing this in the next session.
- Christmas parties are NOT part of the Kairos ministry and monies should be handled separately.
- REMINDER: Do not charge personal items on the same receipt as Kairos expenditures.

Agape – Fundraising – Golf Tournament – Gennia Varnado

- The Kairos gathering went well with about 80 in attendance. Is there an interest in holding another such event next year here in Jackson or at another location?
- Will send a mailout to businesses in December concerning the 2018 tournament.
- Will be in contact with Annandale concerning a date for the annual golf tournament in the Summer of 2018.

Advisory Council Reports

Kairos Central MS Torch (CMST) – Mendez Vaughn Reporting

- Nominations sent out for elections with no replies thus far so will follow up with telephone calls next.
- Rob Burnham has been approved to lead the next Torch weekend but has led a KI weekend at Parchman. Gary Shelley to talk with Gennia Varnado then KPMI requesting an exception for Rob Burnham to lead Torch #2. The pending dates for this weekend are June 29-July 1, 2018.
- Six month mentoring has now ended and will begin six month Bible study.
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- Discussion held concerning the collection of the Kairos Outside guest forms from the residents and getting them to the right person and that the best way is to collect them before the Closing of the weekend making sure it has been approved through the Chaplain's office for the Advising Leader to take them on the day they are collected and give them to the appropriate Kairos Outside volunteer.

- The Torch residents age out at eighteen and never know where they are going to be transferred. They need to know they can contact the Chaplain at the facility they are being transferred to letting them know they have been through the Torch program and would like to attend Prayer & Share at that facility.

Kairos Outside Central MS (KOCMS) – Lynn Pudas

- Elections are coming up with vacancies being filled.
- Ruth Heath will be leading the weekend in March 2018

Kairos Outside North MS (KONMS) –Denice Williams

- Weekend #1 led by Kathy Ramage was held at Camp Kumbaya in Eupora October 6-8th and went well with thirty (30) team members and ten (10) ladies present. At the closing each guest spoke about the love they received and how grateful they were invited to attend the weekend.
- This was the first time in this facility and learned what adjustments will have to be made for the next weekend.
- Lisa Sartin will be leading weekend #2 May 4-6, 2018 and Lanell Thornton will be leading weekend #3 in October of 2018
- Sheila Massey and Teresa Wyers will be attending AKT training September of 2018 in Canton, MS. and respectively leading weekends #4 and #5 in 2019.
- Elections were held last Saturday and all positions for 2018 have been filled.
- Have leaders lined up for 2019 and will be working on nominations for 2020 leadership.
- A number of fund raisers were held this year to include a yard sale, spaghetti supper, boston butt sales, sheet sales, Kroger card, Sonic cards & Lost Pizza Co. in Columbus, MS. They let us host a fundraiser giving a % of the proceeds to Kairos Outside of Northern MS.
- Updates concerning newly appointed council members, etc. will be sent to Gary Cothran for the website.

Kairos Outside South MS (KOSMS) – Tammy Hillman Reporting for Adrian Fairchild

- Jennifer Sutton will be leading weekend #15 April 20-22, 2018.
- Debbie McWhorter will be leading weekend #16 September 2-4, 2018
- Nominations to be completed this month to fill four (4) positions. Also have leaders lined up through 2020.
- Wreath and greenery fundraiser is coming up this this month
- Held various fundraisers to include Super Bowl gumbo, sheets for sale, Applebees, and a tea in August, sponsored by the council. Speakers, clergy & former guests were invited with thirty-five (35) in attendance. 1
- Reunions are being held in four (4) different areas one time a month.

MSP (Parchman) – Steve Loden

- Completed elections for 2018
- Thurmond Montgomery will be leading the weekend in March 2018.
- The facility has requested providing Christmas gifts again this year (500-600 men) in lieu of a Christmas party.

CMCF Men – Mike Norcom Reporting

- Clarke Thomas led weekend #36 in September and due to the No Movement rule after 7:00 pm, they had to leave early each evening.
- A small committee has been formed to better integrate Kairos Outside and Kairos Inside.
- On weekend #36 Kairos Outside was talked about and applications were handed out. Several men turned in forms for relatives & friends to attend a Kairos Outside weekend.
- A second Prayer & Share has been started in a part of the compound that has been cut off from Kairos events even though there are many Kairos graduates in two of the buildings.
- Working on nominations to the Advisory Council and need future weekend leaders.
- Josh Ginn will be leading Weekend #37 in March of 2018.

CMCF Women- Marilyn Katz Reporting for Brandy White

- Louellen McPhail will be leading weekend #40 in April of 2018
- Working on nominations to fill four (4) vacancies.
- Increasingly difficult to find committed volunteers and clergy.
- Prayer & Share continues to go well along with the reunions. A former Kairos graduate writes for the Upper Room Devotional also writes plays, which was just performed this past week.
- Working on plans for Christmas party with a traditional meal

SMCI – Johnny Pryor Reporting

- Darrell Whitford made motion to accept the following leaders - Keith Knight to lead weekend #25 and Walt Stubblefield to lead weekend #26 in 2018, seconded by Earle Burkley, voted on and approved.
- Emails sent out for nominations.

New Business

- a) Code of Conduct discussion
- b) Statement from Evelyn Lemley on Mormons and Kairos (see attached)
- c) Kairos Messenger, updated EZRA,
- d) Outreach activities
- e) Fund raising
- f) Kairos ENews – Who’s not receiving it already?
- g) Karo Tales mailing list
- h) Registering weekends on www.mykairos.org for agape and on www.3dayol.org for prayer
- i) IT inventory – computers, printers, etc.
- j) Leader nomination process and AKT registration process
- k) Continuing Ministry issues –
- l) Communication

Marilyn Katz closed the meeting with prayer.

Respectfully Submitted,
Sharon Scott

Future meetings: 2018 Not yet determined

Other important dates:

ACT schedule

None scheduled at this time BUT we will have maybe three again early in 2018.

AKT schedule

February 16-18, 2018 Hampton, GA (KI, KO, KT)

March 16-18, 2018 Amarillo, TX (KI and KO)

June 1-3, 2018 Huntsville, TX (KI and KO)

June 29- July 1, 2018 Jacksonville, FL (KI and KO)

August 17-19, 2018 Forsyth, GA (KI, KO and KT)

September 7-9, 2018 Canton, MS (KI and KO)

November 16-18, 2018 Waxahachie, TX (KI, KO and KT)

Weekends coming up in MS

KO NM – KO2 May 4-6 Lisa Sartin Leader

KO3 October 2018 Lanell Thronton

KO CM – March 2018 Ruth Heath

KO SM – KO15 April 20-22 Jennifer Sutton Leader

KO16 November 2-4 Debbie McWhorter Leader

KI SMCI – K24 March 28-31, 2018 Phil Frisby Leader

K25 fall 2018 Johnny Pryor Leader

KI MSP -- March 2018 Thurmond Montgomery Leader

KI CMCF M – K37 March 2018 Josh Guinn Leader

KI CMCF W – K40 April 6-8 Luellen McPhail Leader

KI MCCF

KT CMCF – June 29-July 1 – KT#2